



Moodle User Guide

Getting Started with Moodle

This guide, aimed at students, gives a quick step-by-step illustration of how to become familiar with the basics of using Moodle.

Note: This guide assumes you have set up your University username and password. If you cannot gain access to the site, contact the help account for the School of Health Sciences (nt-moodle-help@nottingham.ac.uk) for assistance.

1. To login to Moodle, navigate to <http://moodle.nottingham.ac.uk>.

From the homepage, you will need to supply your username and password into the login section on the left-hand side (illustrated below).

The screenshot shows the Moodle Nottingham login page. At the top, it says "moodle Nottingham PILOT". On the left, there's a message "You are not logged in." and a link "Home ▶ Login to the site". On the right, there are links for "My Moodle", "Email", and "Help". The main area has two sections: "Returning to this web site?" and "First time here? Log in Not Working?". The "Returning to this web site?" section contains a login form with fields for "Username" and "Password", and a "Login" button. Below the form is a link "Forgotten your username or password?". The "First time here? Log in Not Working?" section contains text about the transition from WebCT to Moodle, links for "Students" and "Staff", and a link "Starting Moodle".

Your **username** is your University network username (i.e. the same username you supply to login to a workstation on the University network).

Your **password** is also your corresponding University network password (i.e. the same password you supply to login to a workstation on the University network).

The screenshot shows the Moodle Nottingham homepage after logging in. The top navigation bar is visible, and the main content area displays a message "You are logged in as Sandbox Student 01 (Logout)" in a red box.

You can identify if you have logged in successfully by seeing your full name displayed in the top-left hand corner (as shown here).

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2. To find any modules that you are enrolled on, you can see this in an instance after logging on as they are displayed centrally under the **Course overview** section as a quick link (as illustrated below).

The screenshot shows the Moodle Nottingham PILOT interface. At the top, there is a navigation bar with links for 'My Moodle', 'Email', and 'Help', and a 'Customise this page' button. The main content area is titled 'Course overview' and contains a list of modules: 'NMP Pre-Course', 'B71P01 Foundation in Social Sciences for Nursing, 1201', 'B71P02 Foundations in Evidence Based Practice, 1201', 'B71P04 Biological Sciences Applied to Nursing, 1201', and 'B71P06 Nursing, 1201'. A red box highlights the 'Course overview' block. A yellow callout box with black text is overlaid on the right side of the 'Course overview' block, stating: 'Module names and codes will be different as this is for illustration only.' In the bottom right corner of the main content area, there is a 'Messages' block showing 'No messages waiting' and a list of 'Online users' with their status (e.g., 'Another User', 'other User').

This area is referred to as "My Moodle". This page, by default, exists for your convenience and is completely customisable only by you.

You will notice there are surrounding boxes on the left and right-hand side of the page. These are known as "blocks". By default, these are the blocks you have provided for you.

The **Navigation** block gives you options on where you want to go within Moodle. For example, you can go to the following locations:

Site home	This is the main home page for the site. From here you can browse the full list of courses available on the site but you will only be able to access those you need to.
Site pages	This will give you the option to view any blogs, tags and calendar events created by other Moodle users.
My profile	Displays your current profile entry as visible to other site users.
My courses	Displays a list of your modules, which you can select here, as another way of accessing them directly.

The **Settings** block allows you to edit your profile, configure settings for any incoming messages to you and set up any external blog links.

The **Online Users** block is a good way of being aware of who is currently logged in to the Moodle site. You can send a message to a tutor or fellow student here by simply clicking on the envelope icon. ☤

The **Messages** block simply flags up any messages that another user (e.g. tutor or fellow student) may have sent you.

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3. When you select a module title from your **Course overview**, it will take you into the area for that module which may look similar to the following.

My Moodle ► My courses ► B71P02_1201

Navigation

- My Moodle
- Site home
- Site pages
- My profile
- My courses
 - o_B71P02_1201**
 - Participants
 - General
 - Learning Resources**

Settings

- Course administration
- Grades

My profile settings

B71P02 Foundations in Evidence Based Practice, 1201

Module Aims:

1. To develop understanding of the principles of evidence based practice.
2. To develop ability to produce portfolio evidence to underpin clinical practice.

Announcements

Core Documents

- Module Handbook
- Reading List
- Student Evaluation

1 Learning Resources

Interactive Packages

Use the following interactive packages to aid your understanding:

- Cohort and Case-Control Studies
- Qualitative Data Analysis
- Types of Qualitative Research
- What is a Randomised Controlled Trial?
- What is Evidence Based Practice?
- Asking the Right Question

Library Tutorials

Use the following tutorials to understand more about your Library systems:

- Introduction to the Library
- Planning a Literature Search
- Searching the Literature

Referencing Resources

Use the following resources to assist you with referencing:

- Harvard Referencing RLO
- Referencing Information

The resources are contained in sections down the middle of the page in sections that are relevant to a topic or collection. The top section (unnumbered) is the general section and this is where you can expect to find core items for the module such as basic information, handbooks, reading lists, announcements, etc.

To navigate back to your module, if directed away from this page, you can either:

- Select the module code within the "breadcrumb" trail of links under the main header (illustrated above),
- Select the module code under the Navigation block (also illustrated), or
- Use the back button on your internet browser.